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(Section 161)

Questionnaire to accompany every proposal for sanction of estimates for repairs of Vehicles.

1. Make and type of Vehicle.
2. Date of Purchase.
3. Cost.
4. Total milage – Kilometers covered by the Vehicles.
5. Milage – Kilometers covered by the Vehicles during the current financial year.
6. Amount spent on repairs, replacement and maintenance, year wise separately. (Tyres, tubes, accessories and spare parts).
7. Repairs and replacements, if any during the current financial year.
8. Reasons for heavy expenditure on repairs and replacements.
9. Budget provision and Budget head.
10. Whether the repairs and replacements are delayed and if so, why.
11. Whether quotations have been called for according to rules and the estimates are based on lowest quotation.
OR Whether repairs have to be done in approved workshop.
12. Whether Motor Vehicle Inspector has inspected the Vehicle, and the estimates are based on his report.
13. In the case of battery, tyres and tubes, the period of service and number of kilometers run.
14. Nature of disposal of old condemned tyres proposed for replacement.
 - o No of tyres, tubes replaces to date from date of purchase.
 - o Numbers of tyres disposed in public auction and the amount fetched towards the sale and date of remittance of the amount in the Treasury/Bank.